

Sherwood Forest Vendor Application

SHOW(S) YOU ARE APPLYING FOR: Sherwood Celtic Gathering (DEADLINE **JULY 31**)
 Sherwood Forest Faire (DEADLINE **NOVEMBER 30**)

APPLICATION FEE: \$25 (Flat rate – whether applying for one or both shows)

HAVE YOU APPLIED TO ANY SHERWOOD FOREST EVENTS IN THE PAST? Yes No

- Applications submitted without the application fee will not be reviewed until the fee is received
- Applications postmarked after the deadline will be filed for consideration for the following year

BUSINESS DETAILS

Business legal name _____
 Shoppe name (DBA) _____
 Business Address _____
 City, State, Zip _____
 Business phone _____
 Have TX Sales Tax #? Yes No
 If so, provide #: _____

LICENSEE'S PERSONAL DETAILS

*A booth may have many owners, but may only have **one** Licensee who will sign contracts and legally represent your business. Specify that person here.*

Licensee Name _____
 Home Address _____
 City, State, Zip _____
 Email * _____
 Mobile phone _____
 Home phone _____

**An email address for your Licensee, at minimum, is required. It is the means by which we communicate all official policy changes to vendors. If you do not have your own email address, you must provide one of someone who will quickly relay this type of information to you when received. Anyone you list as a co-owner below will also receive these emails.*

CO-OWNER (OPTIONAL)

Owner Name _____
 Relationship to you _____
 Home Address _____
 City, State, Zip _____
 Email _____
 Mobile phone _____
 Home phone _____

CO-OWNER (OPTIONAL)

Owner Name _____
 Relationship to you _____
 Home Address _____
 City, State, Zip _____
 Email _____
 Mobile phone _____
 Home phone _____

BUSINESS WEBSITES

Please provide links to any websites such as your blog, Facebook, Etsy, EBay, YouTube, Twitter, Pinterest or anywhere else we may learn more about you and what you do.

http:// _____
 http:// _____
 http:// _____
 http:// _____

http:// _____
 http:// _____
 http:// _____
 http:// _____

WHAT EVENTS/SHOWS HAVE YOU PARTICIPATED IN AS A VENDOR?

EVENT NAME	LOCATION (CITY, STATE)	WHICH YEAR(S)?	STILL THERE?

REFERENCES

PLEASE SPECIFY UP TO TWO (2) EVENT COORDINATORS WE MAY CONTACT ABOUT YOU

EVENT NAME	CONTACT NAME	TITLE	CURRENT TEL #

PLEASE SPECIFY UP TO TWO (2) PAST OR PRESENT SHERWOOD PARTICIPANTS THAT WE MAY CONTACT ABOUT YOU:

SHERWOOD PARTICIPANT NAME	CURRENT TEL #	CURRENT EMAIL ADDRESS

BIOGRAPHICAL INFO (ATTACH ADD'L PAPER AS NECESSARY)

Tell us about the history of your business.
Tell us about yourself – hobbies, job, interests, family life?
What is your motivation for participating in Celtic and/or Renaissance Festivals?
How did you hear about Sherwood Forest Celtic Music Festival / Sherwood Forest Faire?

Sherwood Celtic Gathering

BOOTH LOGISTICS

<input type="checkbox"/>	I would like to rent a booth if available, but can use my own tent if necessary (\$100 including electricity)
<input type="checkbox"/>	I would like to rent a booth. I cannot attend the show if none are available
<input type="checkbox"/>	I would like to utilize my own tent. <i>Period tents or modern tents, including pop-ups, are acceptable for this event.</i>
<input type="checkbox"/>	I require electricity (\$25)
<input type="checkbox"/>	I prefer electricity but can function without it if necessary
<input type="checkbox"/>	I do not have my own general liability insurance policy so need coverage from the faire. (\$125) <i>Note: every vendor must be insured one way or another, and we cannot offer our insurance policy to weapons vendors; anyone selling weapons must acquire their own.</i>

PRODUCTS

PLEASE CHECK ALL CATEGORIES THAT APPLY

<input type="checkbox"/>	Accessories - Non Leather	<input type="checkbox"/>	Food (provide menus & prices)	<input type="checkbox"/>	Musical Instruments
<input type="checkbox"/>	Accessories - Leather	<input type="checkbox"/>	Footwear	<input type="checkbox"/>	Notions
<input type="checkbox"/>	Apothecary / Candles / Oils	<input type="checkbox"/>	Furniture	<input type="checkbox"/>	Pottery and Ceramics
<input type="checkbox"/>	Armour	<input type="checkbox"/>	Games (provide listing & prices)	<input type="checkbox"/>	Semi-precious stones
<input type="checkbox"/>	Cloaks	<input type="checkbox"/>	Glass	<input type="checkbox"/>	Weapons
<input type="checkbox"/>	Clothing	<input type="checkbox"/>	Jewelry	<input type="checkbox"/>	Wood
<input type="checkbox"/>	Drinking vessels	<input type="checkbox"/>	Leather	<input type="checkbox"/>	Services (provide listing & prices)
<input type="checkbox"/>	Fine Art	<input type="checkbox"/>	Metal		

If your products do not fit into these categories or if you have additional comments about them, please elaborate:

Are you an artist/craftsperson selling only your own work, which you personally usher all the way from design to production? If your answer is "no" then please clarify exactly how you are involved in the production process.

What percentage of your products lines are not made by you? (i.e., import/resale/consignment)

Do you conduct any type of product demonstrations? If so, please elaborate.

How do your product lines fit into a Celtic-themed event? (note: not *all* of your products need to be Celtic-themed, but at least attempt to justify your presence!)

Sherwood Forest Faire

BOOTH LOGISTICS

- I would like to rent a booth if available, but can use my own tent if necessary*
- I would like to rent a booth. I cannot attend the show if none are available
- I would like to utilize my own tent. *Tents must be period in style and made of canvas and be supported by wooden poles. If your tent is not canvas and wood, it is unlikely to receive approval, but you may submit photos of your setup with your application if you wish. No pop-ups/EZ ups.*

Vendors new to Sherwood Forest Faire are ineligible to build or purchase a booth until after their first full season with us.

- I require electricity*
- I prefer electricity but can function without it if necessary
- I do not have my own general liability insurance policy so need coverage from the faire.* *Note: every vendor must be insured. We cannot offer our insurance policy to weapons vendors; anyone selling weapons **must** acquire their own.*

*Please consult the fee schedule of the year for which you are applying for current rates

PRODUCTS

PLEASE CHECK ALL CATEGORIES THAT APPLY

<input type="checkbox"/> Apothecary / Candles / Oils	<input type="checkbox"/> Food (attach menus)	<input type="checkbox"/> Metaphysical Arts
<input type="checkbox"/> Armor	<input type="checkbox"/> Footwear	<input type="checkbox"/> Musical Instruments
<input type="checkbox"/> Body Art / Hairbraiding	<input type="checkbox"/> Furniture	<input type="checkbox"/> Pottery
<input type="checkbox"/> Cloaks	<input type="checkbox"/> Games / Rides	<input type="checkbox"/> Services
<input type="checkbox"/> Clothing	<input type="checkbox"/> Glasswork	<input type="checkbox"/> Toys
<input type="checkbox"/> Costume Rentals	<input type="checkbox"/> Jewelry	<input type="checkbox"/> For the Wee Folk
<input type="checkbox"/> Craft Demonstrator	<input type="checkbox"/> Leather	<input type="checkbox"/> Weapons
<input type="checkbox"/> Decorative	<input type="checkbox"/> Make It Yourself Activities	<input type="checkbox"/> Woodwork
<input type="checkbox"/> Drinking Vessels	<input type="checkbox"/> Massage	
<input type="checkbox"/> Fine Art	<input type="checkbox"/> Metalwork	

If your products do not fit into these categories or if you have additional comments about them, please elaborate:

Are you an artist/craftsperson selling only your own work, which you personally usher all the way from design to production? If your answer is "no" then please clarify how much you involve yourself in what you are selling.

What percentage of your products lines are not made by you? (i.e., import/resale/consignment)

Do you conduct any type of product demonstrations? If so, please elaborate.

How do your product lines fit into the Medieval-Renaissance Era? (1150s-1600s)?

Have you anything else to add?

PRODUCT APPROVAL REQUEST

- New applicants must include this form with their application
- Accepted vendors may submit revisions up until Dec 15 for Sherwood Forest Faire and Aug 1 for the Celtic Gathering
- Include any menus, photos, samples, or other documentation relevant
- Our approval or disapproval will be indicated on the form and it can be returned to you
- Duplicate this page as necessary or download a new one at <http://sherwoodforestfaire.com/productapprovalrequest>

Product Line	Price range	% of product creation process you participate in?	Additional Comments	SWFF Mgmt Use Only

Booth Name

Licensee Signature

Date

Sherwood Forest Faire, LLC

Date

If you have questions please contact applications@sherwoodforestfaire.com.

Revised 18 May 2018

QUESTIONS?

- Be sure to read the Participant Handbook, which will answer most of your questions. You may download it here: <http://sherwoodforestfaire.com/participanthandbook> (Note: If you are offered a contract, when you sign it you are agreeing you have read the Handbook and will convey its contents to your employees.)
- Questions not answered in the Handbook should be directed to applications@sherwoodforestfaire.com.

SUBMISSION INSTRUCTIONS

TO APPLY VIA US MAIL

- Mail your application, samples, and photos to:
Sherwood Forest Faire
3106 Hwy 290 E
Paige, TX 78659
- Enclose your application fee – a \$25 check or money order, payable to Sherwood Forest Faire LLC
- If you are including samples and wish to have them returned, include return postage or let us know that you'd like to pick them up at our office (by appointment only)

TO APPLY VIA EMAIL

- Send your application to applications@sherwoodforestfaire.com
- Send your application fee electronically via Paypal to applications@sherwoodforestfaire.com (note: we do not accept any other types of fees electronically – only application fees!)
- There is no size limit on photos and attachments – show us what you've got!

WHAT NEXT?

We receive a high volume of communication via email, mail and telephone throughout the year, and have only a small team to handle it. We ask for your patience in this matter. We will do our utmost to stick to the following schedule:

- Acknowledgment of receipt of your application *via email* within 7 business days
- Decision within 8 weeks

If somehow you do not receive the initial acknowledgment, please contact applications@sherwoodforestfaire.com or 512 222 6680. Please do not contact us before that initial week is up to check if it was received, and please do not contact us before 8 weeks are up to see if we have made a decision.

Thank you for your interest in our events!